

## MINUTES OF BUSINESS MEETING OF JANUARY 9, 2018

The monthly Business Meeting of the Piscataway Township Board of Education was held on Thursday, January 9, 2018, at the Administration Building. The meeting was called to order at 7:33 pm by the Board President, Mrs. Lopez.

### I. CALL TO ORDER

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Salute to Flag – Board President

Roll Call - Board Secretary

<u>        </u> P	Ms. Cherry	<u>        </u> P	Mr. Irwin	<u>        </u> P	Dr. Nazir
<u>        </u> P	Dr. Connors	<u>        </u> P	Mr. Johnson	<u>        </u> P	Dr. Peng
<u>        </u> P	Mrs. Deepan	<u>        </u> P	Mrs. Lopez	<u>        </u> P	Mr. Stern

### II. NOTIFICATION ANNOUNCEMENT

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HEREBY BE IT KNOWN that the Piscataway Township Board of Education has complied with the notification requirements of the Open Public Meetings Act for the announcement of this meeting date and place in the following manner:

- ◆ Posting of the public notice on the posting board for the Board of Education in the Administration Building
- ◆ Email notification to the newspaper serving Piscataway, The Home News Tribune
- ◆ Email notification filed with the Municipal Clerk at the Municipal Building on Hoes Lane

This meeting is being videotaped and digitally recorded. These recordings are not official records or supplements to the minutes and are intended only as a source of information that the public might utilize at a later date to familiarize themselves with the Board's activities.

### III. EXECUTIVE SESSION

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BE IT RESOLVED that the Board adjourn to executive session for the purpose of review and discussion of the personnel agenda, litigation, HIB monthly reports, and other matters pursuant to law N.J.S.A. 10:4-12(b).

Motion to adjourn: 7:34 pm

Moved	<u>        </u> Mrs. Lopez	Seconded	<u>        </u> Mr. Irwin
	Yea <u>        </u> 9		Nay <u>        </u> 0

### IV. PUBLIC SESSION

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BE IT RESOLVED that the Board reconvenes public session.

Motion to reconvene: 8:01 pm

Moved	<u>        </u> Dr. Peng	Seconded	<u>        </u> Ms. Cherry
	Yea <u>        </u> 9		Nay <u>        </u> 0

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**V. STUDENT REPRESENTATIVES' REPORT**

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**VI. PRESIDENT'S REPORT**

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- Source4Teachers Academic Scholarship

**VII. SUPERINTENDENT'S REPORT**

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Dr. Ranelli presented the Superintendent's report.

- Piscataway High School Experience
- A cappella performance
- Acknowledgement of Buildings and Grounds

**VIII. PERSONNEL & LABOR RELATIONS – Ralph Johnson**

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BE IT RESOLVED that the following motions, identified as items "A" and "B", be approved as presented:

**A. APPOINTMENTS AND REAPPOINTMENTS - STAFF PERSONNEL**

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OTHER

The following teachers for tutoring at Knollwood, at \$30.00 per hour, not to exceed \$4,000 for the 2017-2018 school year:

Karen Johnson  
Judith Sundelof

Isabella Metrokotsas  
Schuyler Van Allen

VOLUNTEERS

The following supervised volunteer for Middle School Wrestling, pending completion of required paperwork, for the 2017-2018 school year:

David Powell

**B. CHANGE OF STATUS – STAFF PERSONNEL**

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TEACHER

Lisa Naturile, Elementary Teacher/Grandview, Medical Leave of Absence 3/8/18-4/16/18 with pay and with benefits, Federal Family Medical Leave of Absence/New Jersey Family Leave 4/17/18-6/21/18 without pay and with benefits.

CLERKS

Sandra Permaul, Part Time Library Clerk/Randolphville, Medical Leave of Absence 11/27/17-12/22/17 with pay.

The following change in status, effective 12/26/17, for the 2017-2018 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Silvania Mueller, Clerk PT 10 Month/ML King	Probationary	Regular

**MAINTENANCE**

Jagdishbh Patel, Custodian/High School, Medical Leave of Absence, 9/18/17-9/29/17; 12/7/17-12/29/17 with pay and with benefits.

**OTHER**

The following change in Extra Duty Contract, for the 2017-2018 School Year:

<u>From</u>	<u>To</u>
Kaitlyn Carter Choreographer – Musical/Conackamack \$500	Sarah Benn Choreographer – Musical/Conackamack \$500

Moved <u>Mr. Johnson</u>	Seconded <u>Ms. Cherry</u>
<u>Vote</u>	<u>Vote</u>
Dr. Connors <u>Y</u>	Dr. Nazir <u>Y</u>
Mrs. Deepan <u>Y</u>	Ms. Cherry <u>Y</u>
Mr. Johnson <u>Y</u>	Mrs. Lopez <u>Y</u>
	Mr. Irwin <u>Y</u>
Yea <u>9</u>	Nay <u>0</u> Abstain <u>0</u>

**IX. APPROVAL OF MINUTES – Atif Nazir**

BE IT RESOLVED that the following minutes be approved as submitted:

Special Meeting December 12, 2017

Moved <u>Dr. Nazir</u>	Seconded <u>Mr. Irwin</u>
Yea <u>9</u>	Nay <u>0</u>

Business Meeting December 14, 2017  
Executive Session December 14, 2017

Moved <u>Dr. Nazir</u>	Seconded <u>Mr. Stern</u>
Yea <u>9</u>	Nay <u>0</u>

**X. PUBLIC COMMENTS FROM THE FLOOR**

The Board of Education recognizes the value of public comment on educational issues and school matters of community interest. In support of this position, the law establishes a period of public comment at every Board meeting.

Individuals wishing to speak must state their name and address. Comments are limited to three minutes' duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. The Board may require that individuals register to speak prior to the beginning of the meeting. Participants may submit written material in support of their position.

All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy rights of others whose legal rights may be affected.

Please note: While it is not the Board's intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

Motion to close:

Moved Dr. Nazir                      Seconded Ms. Cherry  
           Yea 9                                      Nay 0

**XI. FISCAL PLANNING & OPERATIONS – Tom Connors**

BE IT RESOLVED that the following motion, identified as item "A", be approved as presented:

**A. APPROVAL OF BID PROJECT CHANGE ORDERS**

*Explanation:*

*The following work is necessary to facilitate the Pavement, Sidewalk and Curb Repair at Several District Buildings.*

BE IT RESOLVED that the Piscataway Township Board of Education approves the following change order for a district Bid Project:

Vendor	C/O #	Project	Location	Description	Amount
Top Line Construction	1	Pavement, Sidewalk and Curb Repair at Several District Buildings	Various	Quantity allowances used at Knollwood, Grandview and Schor; Scope reduction credits at Randolphville and Ethel Road; Crack repair at Grandview; Sidewalk replacement at Randolphville	\$18,266.82
				Total	\$18,266.82

	Moved	<u>Dr. Connors</u>	Seconded	<u>Dr. Nazir</u>
	<u>Vote</u>		<u>Vote</u>	
Mrs. Deepan	<u>Y</u>	Dr. Peng	<u>Y</u>	Dr. Connors
Mr. Johnson	<u>Y</u>	Mr. Irwin	<u>Y</u>	Mr. Stern
Dr. Nazir	<u>Y</u>	Ms. Cherry	<u>Y</u>	Mrs. Lopez
	Yea <u>9</u>	Nay <u>0</u>	Abstain <u>0</u>	

**XII. POLICY – Ira Stern**

BE IT RESOLVED that the following motion, identified as item “”, be approved as presented:

	Moved	_____	Seconded	_____
	<u>Vote</u>		<u>Vote</u>	
Mr. Johnson	_____	Mr. Stern	_____	Mrs. Deepan
Dr. Nazir	_____	Ms. Cherry	_____	Mrs. Lopez
Dr. Peng	_____	Dr. Connors	_____	Mr. Irwin
	Yea _____	Nay _____	Abstain _____	

**XIII. CURRICULUM – Isaac Peng**

BE IT RESOLVED that the following motions, identified as items “A” through “C”, be approved as presented:

**A. APPROVAL OF CONTRACTED SERVICES WITH BRETT THOMAS (RAKU POTTERY AT PHS)**

*Explanation:*

*Raku Pottery is a Japanese style of pottery that utilizes a unique firing process. Approximately 25 Piscataway High School art students will participate in a workshop with Brett Thomas that focuses on the art of Raku Pottery. Each participant will benefit from a teamwork-oriented process, leadership, and knowledge gained from the experience. This workshop will be the culmination of a program that will extend beyond the ceramics classroom further asking students to be reflective with regard to assessment and journaling.*

BE IT RESOLVED that the Piscataway Township Board of Education approves the following contracted services with Brett Thomas to provide a Raku Pottery workshop to selected Piscataway High School art students in the amount of \$1,300 (funded by Piscataway Township Schools).

**B. APPROVAL OF CONTRACTED SERVICES WITH ITHACAPELLA (PHS ACAPELLA FESTIVAL)**

*Explanation:*

*For the second year in a row, the Piscataway High School choral program will hold an acapella festival concert and workshop. This year the festival is scheduled for January 6<sup>th</sup>, 2018. District middle school and high school students will have an opportunity to participate in a workshop with Ithacapella – the*

*acapella group from Ithaca College. This workshop will focus on acapella skills and technique through the development of a group acapella piece. The event will culminate in a performance featuring Ithacapella, local college acapella groups, both Piscataway High School acapella groups, area HS acapella groups, and all workshop participants.*

BE IT RESOLVED that the Piscataway Township Board of Education approves the following contracted services with Ithacapella (Ithaca College) to provide an acapella workshop and performance for Piscataway acapella workshop participants in the amount of \$1,000 (funded by Piscataway Township Schools).

**C. APPROVAL OF STUDENT FIELD TRIPS**

*Explanation:*

*The Piscataway Township Board of Education deems student participation in curriculum related field trips to be educationally beneficial.*

BE IT RESOLVED that the Piscataway Township Board of Education, pursuant to regulation 6A:23A-5.8(c)(1), hereby approves the following educational field trips. C=Curricular; E=Extra Curricular

Code	Event/Location	Curriculum Standards	Class/Group	Teacher/ Advisor	School & Source of Funding	Date(s)
E	Senior Center New Year's Celebration / Piscataway, NJ	21 <sup>st</sup> Century Life & Careers 9.1.8.C.3; 9.1.12.C1; 9.1.12.C.5	Grades 9-12	Major Taylor	Piscataway High AFJROTC / Entrance Fee: N/A Transportation: Senior Center	January 3, 2018
E	Junior Achievement/ RBS Professional Branding & Networking Workshop / Piscataway, NJ	CRP 4, 10 & 12	Grades 9-12	Greg Michaels	Piscataway High FBLA / Entrance Fee: N/A Transportation: Budget Account	January 8, 2018
E	Regional Competition for Science Olympiad / Blackwood, NJ	Anatomy & Physiology, Astronomy, Chemistry, Ecology, Material Science, Optics, Rocks & Minerals, Forensics, Technical Writing, Experimental & Engineering Design	Grades 9-12	Elizabeth Eibling	Piscataway High Science Olympiad / Entrance Fee: Science Olympiad Club Account Transportation: Budget Account	January 11, 2018

E	Junior Achievement TITAN Semifinal Competition / Newark, NJ	CRP 2, 4, 5, 7 & 12	Grades 9-12	Greg Michaels	Piscataway High FBLA / Entrance Fee: N/A Transportation: Budget Account	January 11, 2018
E	MLK Celebration Event, Pepsico/ Piscataway, NJ	21 <sup>st</sup> Century Life & Careers 9.1.8.C.3; 9.1.1.2C.1; 9.1.12.C.5	Grades 9-12	Major Taylor	Piscataway High AFJROTC / Entrance Fee: N/A Transportation: AFJROTC Activity Account	January 12, 2018
E	Junior Achievement TITAN Semifinal Competition / Ridgefield Park, NJ	CRP 2, 4, 5, 7 & 12	Grades 9-12	Greg Michaels	Piscataway High FBLA / Entrance Fee: N/A Transportation: Budget Account	January 18, 2018
E	Junior Achievement TITAN Semifinal Competition / Long Branch, NJ	CRP 2, 4, 5, 7, 12	Grades 9-12	Greg Michaels	Piscataway High FBLA / Entrance Fee: N/A Transportation: Budget Account	January 19, 2018
E	Safety Ambassador Program / Eisenhower School	21 <sup>st</sup> Century Life & Careers Skills 9.1	Grades 11 & 12	Tracey McGowen	Piscataway High NHS Student Ambassador Program / Entrance Fee: N/A Transportation: NHS	January 24, 2018, February 14, 2018, March 17, 2018 & April 11, 2018
E	County Mock Trial Competition / New Brunswick, NJ	Social Studies 6.1.8.A.3.b	Grades 9-12	Peter Reynolds	Piscataway High Mock Trial Entrance Fee: N/A Transportation: Budget Account	January 25, 29 & 30, 2018
E	Junior Achievement TITAN Semifinal Competition / Princeton, NJ	CRP 2, 4, 5, 7, 12	Grades 9-12	Greg Michaels	Piscataway High FBLA / Entrance Fee: N/A Transportation: Budget Account	January 30, 2018
E	Senior Center Black History Month Opening Celebration / Piscataway, NJ	21 <sup>st</sup> Century Life & Careers 9.1.8.C.3; 9.1.12.C1; 9.1.12.C.5	Grades 9-12	Major Taylor	Piscataway High AFJROTC / Entrance Fee: N/A Transportation: Senior Center	February 2, 2018

E	Activity Day & Pep Rally, Schor Middle / Piscataway, NJ	Performance	PHS Boys Basketball	Coach Griffen	Piscataway High Boys Basketball / Entrance Fee: N/A Transportation: Budget Account	February 2, 2018
E	NJ Poetry Out Loud Regional Competition / Red Bank, NJ	RL.11-12.1; RL.H12.2; RL.11-12.3; RL.11-12.4 RL.11-12.5; RL.11-12.6; RL.11-12.10; RL.11-12.1-6; NJLSA: R1-6; R10; SL2; SL3; SL6; L3-5	Grades 9-12	Christopher Hamas	Piscataway High English Class / Entrance Fee: N/A Transportation: Budget Account	February 6, 2018
E	Choir Recruitment Tour – Quibbletown, Schor and Conackmack Middle Schools / Piscataway, NJ	1.1.12.B.1; 1.1.12.B.2; 1.2.12.A.2; 1.2.12.B.1; 1.1.3.12.B.1; 1.1.3.12.B.2; 1.1.3.12.B.3	Grades 10-12	Megan Suozzo	Piscataway High Choir / Entrance Fee: N/A Transportation: Budget Account	February 7, 2018
E	Middlesex County Superior Courthouse / New Brunswick, NJ	6.3.8.D.1; 6.1.12.A.3.d; 6.1.12.A.13.a; 6.1.12.A.2.d; 6.1.12.A.6.c; 6.1.12.A.13.b	Grade 11	Joy Marcus	Piscataway High Mock Trial Class / Entrance Fee: N/A Transportation: Budget Account	February 7, 2018
E	Senior Center Mardi Gras Party / Piscataway, NJ	21 <sup>st</sup> Century Life & Careers 9.1.8.C.3; 9.1.12.C1; 9.1.12.C.5	Grades 9-12	Major Taylor	Piscataway High AFJROTC / Entrance Fee: N/A Transportation: Senior Center	February 8, 2018
E	“The Outsider”. Paper Mill Playhouse / Millburn, NJ	NJCCCS 1.3 & 1.4	Grades 9-12	Mike Yoson	Piscataway High Adopt-A-School Theatre Program / Entrance Fee and Transportation: Paper Mill	February 8, 2018
E	The Aviation Hall of Fame of NJ / Teterboro, NJ	21 <sup>st</sup> Century Life & Careers 9.1.8.C.3; 9.1.12.C1; 9.1.12.C.5	Grades 9-12	Major Taylor	Piscataway High AFJROTC / Entrance Fee and Transportation: AFJROTC Student Activity Account	February 16, 2018



E	Big Boulder Ski Resort / Lake Harmony, PA	2.1 Wellness; 2.2 Integrated Skills	P-Way Snow Club - Various Grades	Jess Anstett, Michelle Reid	P-Way Snow Club / Entrance Fee: Club members Transportation: Club Members	February 16, 2018
E	Mo Math, Less Problems / New York, NY	NCTM – Problem Solving, Connections, Representation, Numbers & Operations, Algebra CCSS Math 8F, 8E STEAM	Inspire Grant Trip – Various Grades	Brittany Gentul	Inspire Grant Trip / Entrance Fee: Inspire Grant Transportation: Inspire Grant	March 16, 2018
E	“Once on This Island”, Circle in the Square Theatre / New York, NY	CCSS.ELA-Literacy RL.9-10.2; RL.9-10.3; RL.9-10.5; RL.11.12.2; RL.11-12.3; RL 11-12.5	Grades 9-12	Judith Cruz-Walsh, Dawne Dionisio, Alexandria Artist	Piscataway High LIFT 50 Strong / Entrance Fee and Transportation: Title 1 Mentoring Program	April 10, 2018
E	“The Rainbow Fish”, State Theatre / New Brunswick, NJ	RL.2.1; RL.2.2; RL.2.4; RL.2.5; RL.2.7; RL.2.10; SL.2.2	Grade 2	Danielle Ambrosio	Knollwood Elementary / Entrance Fee: Knollwood PTO Transportation: Budget Account	April 17, 2018
E	Livingston High School Jazz Festival / Livingston, NJ	Instrumental Music 1.3.2.B.6; 1.3.8.B.2; 1.3.12.B.2	Grades 9-12	Ken Zampella	Piscataway High Jazz Ensemble / Entrance Fee and Transportation: PHS Music Department	April 21, 2018
E	The Magic School Bus “Lost in the Solar System” / Rahway, NJ	1.ESS1-1; ELA SL 1.2, SL1.3, R.I. 1.1; R.I.1.2, R.I.1.3, R.I.1.4	Grade 1	J. Kuleska	Grandview Elementary / Entrance Fee: Inspire Grant Transportation: Inspire Grant	May 24, 2018

Moved Dr. Peng Seconded Ms. Cherry

Dr. Nazir	<u>Y</u>	Ms. Cherry	<u>Y</u>	Mr. Johnson	<u>Y</u>
Dr. Peng	<u>Y</u>	Dr. Connors	<u>Y</u>	Mr. Stern	<u>Y</u>
Mr. Irwin	<u>Y</u>	Mrs. Deepan	<u>Y</u>	Mrs. Lopez	<u>Y</u>

Yea 9 Nay 0 Abstain 0

**XIV. PUPIL SERVICES – Ralph Johnson**

BE IT RESOLVED that the following motion, identified as item "" be approved as presented:

	Moved _____		Seconded _____	
	<u>Vote</u>		<u>Vote</u>	
Dr. Peng	_____	Dr. Connors	_____	Dr. Nazir
Mr. Stern	_____	Mrs. Deepan	_____	Mrs. Lopez
Ms. Cherry	_____	Mr. Johnson	_____	Mr. Irwin
	Yea _____	Nay _____	Abstain _____	

**XV. ADMINISTRATIVE & AUXILIARY – Shantell Cherry**

BE IT RESOLVED that the following motions, identified as items "A" and "B", be approved as presented:

- A. AUTHORIZATION FOR STAFF MEMBERS TO ATTEND THE NGSS PROFESSIONAL DEVELOPMENT WORKSHOP SERIES

*Explanation:*

*As the Science Department continues its transition to an NGSS aligned curriculum, there is a need for professional development to support teachers with its implementation. Raritan Valley Community College's Science Education Institute provides a series of workshops designed to offer this support. Each workshop (within the series of four) is focused on a different element within the three dimensions of the Next Generation instruction. The workshops that our teachers are proposed to attend focus on two key elements to aid our transition – Constructing Explanations and Arguments for Natural Phenomena and Planning NGSS-Aligned Lessons.*

*The first workshop, Constructing Explanations and Arguments, is held on January 30, 2018. We plan to send 3 teachers from grades 1-5, each from different buildings, as well as the K-8 Science Coordinator. Each teacher will then turnkey the workshop in their respective buildings, and the Science Coordinator will turnkey in the 3 buildings not represented at that workshop. For the second workshop, Planning NGSS-Aligned Lessons (held on March 6, 2018), one teacher from each of the other three buildings will attend the workshop, will turnkey in their respective schools, and the Science Coordinator will turnkey at the buildings not in attendance. There is a middle school focused workshop on March 7, 2018 on the same topic where one teacher from each middle school will attend and share with their respective buildings.*

*The Constructing Explanations workshop focuses on utilizing evidence to write about observable events. Teachers will take away strategies to help students engage in argument and discussion while making connections to scientific knowledge. This is a new practice for our lower grades and this professional development opportunity will provide teachers with valuable resources. The Planning Lessons workshop will provide focus in defining science content goals for instruction and assessment. Teachers will gain insight into planning performance tasks that allow students to make sense of natural phenomena and prepare them for in-depth investigations.*

BE IT RESOLVED that the Piscataway Township Board of Education approves 10 teachers to attend the NGSS Professional Development Workshop Series at Raritan Valley Community College in the amount of \$1,500 (funded by Piscataway Township Schools).

**B. APPROVAL OF ATTENDANCE OF MEMBERS AND/OR EMPLOYEES OF THE BOARD AT CONFERENCES**

WHEREAS, the Piscataway Township Board of Education deems participation in the following conferences by certain members and/or employees of the Board to be educationally necessary and fiscally prudent; and

WHEREAS, the costs aforesaid are and, as they further accrue, will be set forth in detailed documentation on file with the Office of the School Business Administrator;

NOW, THEREFORE, BE IT RESOLVED that the Piscataway Township Board of Education, pursuant to P.L. 2007, c. 53, hereby approves the following travel events. Unless otherwise stated, all costs of registration, travel, meals and lodging are included, to the extent permitted by law.

Name	Conference	Date(s)	Cost Not to Exceed
Joi R. Fisher	Legal One Affirmative Action Officer Training / Lawrence Township NJ	January 23 & 24, 2018	\$300.00
Robert Stoddard	Morris-Union Jointure Commission Presentation / New Providence, NJ	January 25, 2018	\$200.00
James Edwards Boyd	Morris-Union Jointure Commission Presentation / New Providence, NJ	January 25, 2018	\$100.00
Dr. Frank Ranelli	NJ Association for School Administrators TECHSPO Conference / Atlantic City, NJ	January 25 & 26, 2018	\$425
Harold Gilchrist	NJ Association for School Administrators TECHSPO Conference / Atlantic City, NJ	January 25 & 26, 2018	\$425
Christopher Irovando	NJ Association for School Administrators TECHSPO Conference / Atlantic City, NJ	January 25 & 26, 2018	\$616.06
Rebekah Sterlacci	STEAM Academy at New Jersey Principals and Supervisors Association / Monroe Township, NJ	February 9, 2018	\$25.00
Jennifer Perry	NJ Music Conference / Oakhurst, NJ	February 22 & 23, 2018	\$370.00
Vincenzo Stio	Handle with Care Recertification / Clementon, NJ	March 7, 2018	\$550.00
Lisa Jarusiewicz	Blueprints for Employee Success Workshop / New Brunswick, NJ	March 23, 2018	\$275.00

Moved Ms. Cherry                      Seconded Dr. Peng

	<u>Vote</u>		<u>Vote</u>		<u>Vote</u>
Mr. Irwin	<u>Y</u>	Mrs. Deepan	<u>Y</u>	Dr. Peng	<u>Y</u>
Ms. Cherry	<u>Y</u>	Mr. Johnson	<u>Y</u>	Mr. Stern	<u>Y</u>
Dr. Connors	<u>Y</u>	Dr. Nazir	<u>Y</u>	Mrs. Lopez	<u>Y</u>

Yea 9                      Nay 0                      Abstain 0

**XVI. COMMITTEE REPORTS**

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- Curriculum Committee – Dr. Peng

**XVII. NEW BUSINESS**

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- Consolidation of Board Committees
- Acknowledgement of Mr. Irwin and congratulations to newly elected leadership
- Stop School Bullying Program

**XVIII. ADJOURNMENT**

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Moved Mr. Irwin                      Seconded Mr. Johnson  
Yea 9                      Nay 0

Meeting adjourned at 8:28 pm

Respectfully submitted,



David Oliveira  
Board Secretary