



# Board of Education COMMITTEE REPORT

May 11, 2023

## Fiscal Planning & Operations

*The Fiscal Planning and Operations Committee met on May 10, 2023, to discuss the 2023-2024 budget, capital projects, the Energy Savings Improvement Program, and more.*

### 2023-2024 Budget

- The 2023-2024 budget has been approved by the County Superintendent's Office. The Supplemental Stabilization Aid payment was received. The User-Friendly Budget, Budget Book, and Tentative Budget presentation have been posted on the District website. Systems 3000 is open for 2023-2024 purchase order entry

### Facility Capital Projects

- Generators – Fence installation is ongoing. Startups and manufacturer training occurred in April.
- HVAC Upgrades #1 – H&S Mechanical completed the installation of the unit ventilators and casework over Spring Break. Spiegle Architectural Group identified punch-list items to be addressed. Installation of the HVAC roof units at Arbor will take place in the summer.
- Water Cooler replacements – The purchase order was issued for water coolers. The bid opening is scheduled for June 1, and anticipated contract award on June 8.
- Paving Projects – Projects planned for this summer include: playground seal coat and striping at Arbor; concrete replacement at Conackmack; side parking lot repaving at Grandview; side lot repaving and concrete replacement at Quibbletown; and driveway repaving and sidewalk addition at Schor. The contract award is anticipated at the July 13 Board meeting.
- PHS Window Abatement – The bid is anticipated to be awarded at the May 11 Board meeting.
- Preschool Facilities Expansion – State funding is available for preschool expansion. The Committee supported exploring expansion of Eisenhower Elementary School for additional preschool classrooms.
- Spring Break Projects – Ten Promethean interactive whiteboards were installed; a new sewer pump was installed; gym floors were refinished; concrete sidewalk repairs were made; and painting of the M.L. King gym was completed.

### Energy Savings Improvement Program (ESIP) Update

- Sixty-eight rooftop HVAC units and two transformers were installed during Spring Break. Remaining projects include the installation of 40 rooftop HVAC units at M.L. King school and connecting HVAC equipment to the upgraded Siemens building management system. The Committee discussed Honeywell's participation in the Engineering Career Panel and building tours with students at PHS.

### Professional Services

- Mr. Oliveira reviewed the health insurance broker and property/casualty insurance broker RFP process, the responses received, and the recommendation for appointments for the 2023-2024 school year.

### Transportation Update

- Renewal increase for the K-12 daily transportation routes with Layla Transportation will be 4 percent, below the CPI increase of 5.8 percent.

### Food Services Update

- An agreement with Sodexo for a renewal of the food services management company contract for the 2023-2024 school year is expected for Board approval at the June Board meeting.
- District administration continues to work on adding new equipment to the kitchens.

### New Jersey School Business Legislative Update

- Dr. Connors announced he was sworn in as the Middlesex County School Boards Association 2nd Vice President for legislation.
- Mr. Oliveira updated the Committee on progress with two transportation-related bills S3203 and S3734.
- The Committee discussed the legislative process for later school start times and electric buses.

### Business Office Update

- Investment Account –The Committee reviewed the April 2023 NJARM statement, noting the \$15 million term investment and the cash balance of \$1,877.02.