

**FINAL AGENDA FOR  
BUSINESS MEETING**

**July 14, 2022  
Informal Appearance by Employee – 5:30 PM  
Public Session – 7:30 PM  
Piscataway High School**

**I. CALL TO ORDER**

---

Salute to Flag – Board President  
Roll Call - Board Secretary

_____	Ms. Cherry	_____	Mr. Johnson	_____	Ms. Rashid
_____	Dr. Connors	_____	Mrs. Lane	_____	Ms. Scotto
_____	Mrs. Corradino	_____	Mr. Laughlin	_____	Ms. Smith

**II. NOTIFICATION ANNOUNCEMENT**

---

HEREBY BE IT KNOWN that the Piscataway Township Board of Education has complied with the notification requirements of the Open Public Meetings Act for the announcement of this meeting date and place on June 12, 2022 in the following manner:

- ◆ Posting of the public notice on the posting board for the Board of Education in the Administration Building
- ◆ Email notification to the newspapers serving Piscataway, The Home News Tribune and The Courier News
- ◆ Email notification filed with the Municipal Clerk at the Municipal Building on Hoes Lane

This meeting is being videotaped. This recording is not an official record or supplement to the minutes and is intended only as a source of information that the public might utilize at a later date to familiarize themselves with the Board's activities.

**III. INFORMAL APPEARANCE BY EMPLOYEE**

---

**IV. EXECUTIVE SESSION**

---

BE IT RESOLVED that the Board adjourn to executive session for the purpose of review and discussion of the personnel agenda, litigation, HIB monthly reports, and other matters pursuant to law N.J.S.A. 10:4-12(b).

Motion to adjourn:

Moved	_____	Seconded	_____
Yea	_____	Nay	_____

**V. PUBLIC SESSION**

---

BE IT RESOLVED that the Board reconvenes public session.

Motion to reconvene:

Moved	_____	Seconded	_____
Yea	_____	Nay	_____

VI. STUDENT PRESENTATION

---

VII. STUDENT REPRESENTATIVES' REPORT

---

VIII. PRESIDENT'S REPORT

---

IX. SUPERINTENDENT'S REPORT

---

- Financial Literacy Report

X. PERSONNEL & LABOR RELATIONS – Ralph Johnson

---

BE IT RESOLVED that the following motions, identified as items "" through "", be approved as presented:

Moved _____		Seconded _____	
	<u>Vote</u>		<u>Vote</u>
Mrs. Corradino _____		Mr. Laughlin _____	Ms. Smith _____
Mr. Johnson _____		Ms. Rashid _____	Ms. Cherry _____
Mrs. Lane _____		Ms. Scotto _____	Dr. Connors _____
Yea _____	Nay _____	Abstain _____	

XI. COMMITTEE REPORTS

---

XII. APPROVAL OF MINUTES – Calvin Laughlin

---

BE IT RESOLVED that the following minutes be approved as submitted:

Business Meeting	June 9, 2022
Executive Session	June 9, 2022
Moved _____	Seconded _____
Yea _____	Nay _____
Special Meeting	June 27, 2022
Executive Session	June 27, 2022
Moved _____	Seconded _____
Yea _____	Nay _____

**XIII. PUBLIC COMMENTS FROM THE FLOOR**

The Board of Education recognizes the value of public comment on educational issues and school matters of community interest. In support of this position, the law establishes a period of public comment at every Board meeting.

Individuals wishing to speak must state their name and address. Comments are limited to three minutes' duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. The Board may require that individuals register to speak prior to the beginning of the meeting. Participants may submit written material in support of their position.

All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy rights of others whose legal rights may be affected.

Please note: While it is not the Board's intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

Motion to close:

Moved \_\_\_\_\_ Seconded \_\_\_\_\_  
 Yea \_\_\_\_\_ Nay \_\_\_\_\_

**XIV. FISCAL PLANNING & OPERATIONS – Kimberly Lane**

BE IT RESOLVED that the following motions, identified as items "A" through "N", be approved as presented:

**A. APPROVAL OF MONTHLY DISBURSEMENTS**

*Explanation: Pursuant to N.J.S.A. 18A:19-2*

BE IT RESOLVED that the following disbursements for the month of June, 2022 be approved as indicated:

Operating Account	
General Fund	\$ 4,725,622.29
Special Revenue Fund	\$ 639,452.37
Debt Service Fund	\$ 0.00
Food Services Fund	\$ 442,145.98
Adult & Community Education Fund	\$ 141,925.43
Payroll: June 15, 2022	\$ 4,091,201.75
Payroll: June 30, 2022	\$ 3,910,787.19
Capital Projects Fund	\$ 0.00
Self-Insurance Fund	\$ 1,838,917.19
Total	\$15,790,052.20

**B. APPROVAL OF SECRETARY’S/TRANSFERS/CASH RECONCILIATION REPORTS**

1. *Explanation: Pursuant to N.J.S.A. 18A:17-9*

BE IT RESOLVED that the following reports be approved and filed for audit:

Secretary's/Transfers Report May, 2022

AND BE IT FURTHER RESOLVED that the above report be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

2. *Explanation: Pursuant to N.J.S.A. 18A:17-9*

BE IT RESOLVED that the following report be approved and filed for audit:

Cash Summary Report May, 2022 Dated: May 30, 2022

**C. APPROVAL OF DISBURSEMENTS FROM ESIP PROJECT ESCROW ACCOUNT**

BE IT RESOLVED that the Piscataway Township Board of Education approves the following disbursements from balance held in escrow for the ESIP project:

PAYMENT#	AMOUNT	PAID TO	DESCRIPTION
1	\$3,862,030.00	Honeywell International Inc.	Initial payment for energy performance contract
2	\$17,500.00	Phoenix Advisors, LLC	Municipal advisor fees
3	\$31,805.52	Wilentz, Goldman & Spitzer, P.A.	Attorney fees
4	\$300,000.00	TD Equipment Finance, Inc.	Apply funds to first lease payment
5	\$1,066,999.11	Honeywell International, Inc.	Progress payment for energy performance contract

**D. APPROVAL OF FOOD SERVICE EQUIPMENT PURCHASE CONTRACT**

*Explanation:*

*The Food Service enterprise fund has generated fund balance through its own operations and the impacts of federal and state meal reimbursement programs during the COVID-19 pandemic. Use of this fund balance is restricted to purchases related to the food service operation. District administration conducted a review of its food preparation areas in conjunction with Edvocate and identified equipment upgrades that are needed at Piscataway High School, Quibbletown Middle School, Arbor Intermediate School, Martin Luther King Intermediate School, and Eisenhower Elementary School.*

BE IT RESOLVED that the Piscataway Township Board of Education approves the award of a contract for the purchase and installation of kitchen equipment to TriMark/Strategic Equipment LLC for the amount of \$275,095 based upon pricing obtained through the competitive bid #HCESC-CAT-20-09 as issued by the Hunterdon County Educational Services Commission (HCESC) of Califon, NJ, an authorized cooperative purchasing agency in the State of New Jersey (#34HUNCCP).

E. APPROVAL OF TRANSPORTATION BID SPECIFICATIONS

BE IT RESOLVED that the Piscataway Township Board of Education approves the bid specifications for the transportation of students for school related activities and authorizes the Business Administrator to advertise for bids for the 2022-2023 school year.

F. APPROVAL OF BID PROJECT CHANGE ORDER

*Explanation:*

*The following work is necessary to facilitate the HVAC upgrades at multiple schools.*

BE IT RESOLVED that the Piscataway Township Board of Education approves the following change order for district Bid Projects:

Vendor	C/O #	Project	Location	Description	Amount
H&S Construction and Mechanical, Inc.	1	HVAC Upgrades at Multiple Schools	Arbor, Schor, Randolphville, King and Knollwood	Correct existing power wiring for three exhaust fans per RFI response #4	\$6,377.61

G. AWARD OF BID – SCHOOL BUS MAINTENANCE SERVICES

WHEREAS, the Piscataway Township Board of Education advertised for school bus maintenance services bids in an official newspaper and the following bids were unsealed and publicly announced at 9:30 am on July 7, 2022; and

BIDDER	HOURLY LABOR RATE 7/1/22 – 6/30/23
On-Site Fleet Service, Inc.	\$95.00

WHEREAS, Board counsel has reviewed the bid packet of On-Site Fleet Service, Inc. and has deemed it complete in accordance with the specifications for school bus maintenance services;

NOW THEREFORE BE IT RESOLVED that the Piscataway Township Board of Education approves the award of a one-year contract for school bus maintenance services for the 2022-2023 school year to On-Site Fleet Service, Inc. as follows:

School Bus Maintenance Services	Hourly Labor Rate: \$95.00
Percent Discount Off Retail Parts:	25%

H. APPROVAL OF TECHNOLOGY PURCHASE CONTRACTS

1. BE IT RESOVLED that the Piscataway Township Board of Education approves the award of a contract for 96 Dell OptiPlex computers for the Piscataway High School Visual Arts classrooms to Dell Marketing LP for the amount of \$145,280.64 based upon pricing obtained through the State of New Jersey cooperative pricing system state contract M0483/19TELE00656 Computer Equipment, Peripherals and Related Services.

2. BE IT RESOLVED that the Piscataway Township Board of Education approves the award of a three-year contract from July 1, 2022 through June 30, 2025 for iBoss content filter services to Carahsoft Technology Corp. in the amount of \$73,545.19 for 5,462 devices with the option to add additional devices for \$4.48 per device per year based upon pricing obtained through the procurement E-8801-ACESCPS, as issued by the ACES New Jersey School Boards Association Cooperative Pricing System, an authorized cooperative purchasing agency in the State of New Jersey.

**I. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: MEDICAL SERVICES**

---

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with Rutgers/Robert Wood Johnson Medical Group for the July 1, 2022 through June 30, 2023 school year. Rutgers/Robert Wood Johnson Medical Group will be compensated in accordance with the hourly rate and reimbursable schedules as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

**J. APPROVAL OF 2022-2023 COORDINATED TRANSPORTATION AGREEMENT**

---

BE IT RESOLVED that the Piscataway Township Board of Education approves the 2022-2023 Coordinated Transportation Agreement with the Somerset County Educational Services Commission (Attachment A).

**K. APPROVAL OF CONTRACTED SERVICES**

---

BE IT RESOLVED that the Piscataway Township Board of Education approves the following individuals to provide Marching Band instruction during the 2022 Band Camp and the 2022-2023 Marching Band season:

Band Camp

Imani Stewart	Instructor	\$600
Marco Jaimes	Instructor	\$600
Jason Lakshmanan	Instructor	\$600
Will Marinelli	Instructor	\$600
Haley Lopez	Instructor	\$600
Camille Kianes	Instructor	\$600

Marching Band Season

George Mattis	Color Guard Caption Head	\$2,491
Eric Robershaw	Drill Designer	\$3,000
Imani Stewart	Color Guard Tech	\$1,200
Jason Lakshmanan	High Brass Tech	\$1,200
Marco Jaimes	Low Brass Tech	\$1,200
Haley Lopez	Marching Tech/Sound Tech	\$1,200
Will Marinelli	Percussion Caption Head	\$2,491
Camille Kianes	Color Guard Tech	\$1,000

**L. RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY**

---

*Explanation:*

*District administration reviewed its inventory of equipment and determined that the following items have exceeded their useful life and are no longer needed for public use.*

QUANTITY	EQUIPMENT
1	2001 Dodge Ram 350 (V90) VIN 3B6MF36501M544491
1	2007 Dodge Durango (V138) VIN 1D8HB38P97F568479

WHEREAS, the Piscataway Township Board of Education (Board) has determined that the equipment listed above is no longer needed for public use; and

WHEREAS, the Board intends to utilize the online auction services of Govdeals.com to sell the equipment; and

WHEREAS, the sales are being conducted pursuant to N.J.S.A. 40A:11-36 and the guidance set forth in the Division of Local Government Services' Local Finance Notice LFN 2019-15; and

WHEREAS, the surplus personal property will be advertised for sale without a reserve price and posted on Govdeals.com from July 19, 2022 through July 27, 2022 in order to identify the highest bid;

NOW, THEREFORE BE IT RESOLVED that the Board is hereby authorized to sell the surplus personal property listed above on an online auction website entitled Govdeals.com; and

BE IT FURTHER RESOLVED, that the terms and conditions of the agreement entered into between Govdeals.com and the Board are available in the Board Secretary's office; and

BE IT FURTHER RESOLVED that the Board reserves the right to reject all bids if the Board determines such rejection is in the public interest.

M. RECOMMENDATION TO DECLARE EQUIPMENT OBSOLETE FOR PURPOSE OF DISPOSAL

1. Explanation:

*District administration reviewed its inventory of equipment and determined that the following items have exceeded their useful life and are no longer needed for public use.*

QUANTITY	EQUIPMENT
1	Battery Charger
22	Charging Cradles PalmOne
82	Desktops Dell & Gateway
1	Docking Station M-Series FlexDock
1	DVD Multi Records Sherlock Systems
14	Keyboards GoType Pro
53	Laptops Dell, HP, Gateway & IBM
31	Monitors
25	Notebooks HP
1	Overhead Projector Dukane
11	PDA Palm Pilots
2	Phones
18	Printers HP & Brother
2	HP Scanners
1	Panasonic Smartboard
8	Soundbars Dell

1	Portable Speaker Califone
2	TV's Pelco & Zenith

BE IT RESOLVED that the Piscataway Township Board of Education declares the above equipment obsolete, and the equipment is deemed to have no estimated fair value and is approved for disposal.

2. *Explanation:*

*District administration reviewed its inventory of textbooks and equipment and determined that the following items have exceeded their useful life and are no longer needed for public use.*

QUANTITY	ITEM DESCRIPTION
250	HSP New Jersey Science textbook (grade 4) ISBN 0-15-363735-8; copyright 2009
250	Science Explorer – Prentice Hall Life Science textbook ISBN 0-13-366859-2; copyright 2009
24	Lead the Way (Trophies) textbook ISBN 0-15-322478-9; copyright 2003
1	Distant Voyages (Trophies) textbook ISBN 0-15-322479-7; copyright 2003
55	Analytic Geometry textbook ISBN 0-201-52914-9; copyright 1994
75	Trigonometry 4 <sup>th</sup> Edition textbook ISBN 0-03-024783-7; copyright:2002
25	TI-nspire CAS Calculators

BE IT RESOLVED that the Piscataway Township Board of Education declares the above textbooks and calculators obsolete, and are deemed to have no estimated fair value and are approved for disposal.

**N. APPROVAL OF STUDENT ACCIDENT INSURANCE POLICY**

BE IT RESOLVED that the Piscataway Township Board of Education approves Student Accident Insurance coverage with Mutual of Omaha Insurance Company with an annual premium of \$89,112 for the period August 1, 2022 through July 31, 2023.

Moved _____	Seconded _____	
<u>Vote</u>	<u>Vote</u>	<u>Vote</u>
Mr. Johnson _____	Ms. Rashid _____	Mrs. Corradino _____
Mrs. Lane _____	Ms. Scotto _____	Ms. Cherry _____
Mr. Laughlin _____	Ms. Smith _____	Dr. Connors _____
Yea _____	Nay _____	Abstain _____

**XV. POLICY – Brenda Smith**

BE IT RESOLVED that the following motion, identified as item "A", be approved as presented:



**A. ADOPTED ON SECOND READING**

BE IT RESOLVED that the Piscataway Township Board of Education adopts on second reading the following policies:

- |                              |  |
|------------------------------|--|
| Policy 3161 (Revised)        | Examination for Cause                                    |
| Policy 4161 (Revised)        | Examination for Cause                                    |
| Policy 5512 (Revised)        | Harassment, Intimidation and Bullying                    |
| Policy 7410 (Revised)        | Maintenance and Repair                                   |
| Regulation 7410.01 (Revised) | Facilities Maintenance, Repair Scheduling and Accounting |
| Policy 8420 (Revised)        | Emergency and Crisis Situations                          |
| Policy 8561 (Revised)        | Procurement Procedures for School Nutrition Programs     |
| Policy 9320 (Revised)        | Cooperation with Law Enforcement Agencies                |
| Regulation 9320 (Revised)    | Cooperation with Law Enforcement Agencies                |

Moved _____	Seconded _____	
<u>Vote</u>	<u>Vote</u>	<u>Vote</u>
Mrs. Lane _____	Ms. Scotto _____	Mr. Johnson _____
Mr. Laughlin _____	Ms. Smith _____	Ms. Cherry _____
Ms. Rashid _____	Mrs. Corradino _____	Dr. Connors _____
Yea _____	Nay _____	Abstain _____

**XVI. CURRICULUM – Shantell Cherry**

BE IT RESOLVED that the following motion, identified as item "A", be approved as presented:

**A. APPROVAL OF STUDENT FIELD TRIPS**

*Explanation:*

*The Piscataway Township Board of Education deems student participation in curriculum related field trips to be educationally beneficial.*

BE IT RESOLVED that the Piscataway Township Board of Education, pursuant to regulation 6A:23A-5.8(c)(1), hereby approves the following educational field trips. C=Curricular; E=Extra Curricular

Code	Event/Location	Curriculum Standards	Class/Group	Teacher/ Advisor	School & Source of Funding	Date(s)
E	PHS Marching Band Competitions & Football Games	1.1.12.B.1.2; 1.2.12.A.1; 1.3.12.B.1-3	Grades 9-12	Ken Zampella	Piscataway High School Entrance Fee: N/A Transportation: Budget Account	September 9, 2021 September 23, 2021 September 24, 2021 October 1, 2021 October 7, 2021 October 8, 2021 October 14, 2021 October 15, 2021 October 22, 2021 October 30, 2021

E	NJ District of Key Club Fally Rally	Career Readiness, Life Literacies and Key Skills	PHS Key Club / Grades 9-12	Laura Leibowitz	Piscataway High School Entrance Fee: Students Transportation: Budget Account	October 9, 2022
E	Class Trip / Grounds for Sculpture, Hamilton, NJ	Career Readiness, Life Literacies and Key Skills	SAIL / Grades 9-12	Lisa Jarusiewicz	Administration Building Entrance Fee: Budget Account Transportation: Budget Account	October 14, 2022

Moved \_\_\_\_\_ Seconded \_\_\_\_\_  
Vote Vote Vote  
 Mr. Laughlin \_\_\_\_\_ Ms. Smith \_\_\_\_\_ Mrs. Lane \_\_\_\_\_  
 Ms. Rashid \_\_\_\_\_ Mrs. Corradino \_\_\_\_\_ Ms. Cherry \_\_\_\_\_  
 Ms. Scotto \_\_\_\_\_ Mr. Johnson \_\_\_\_\_ Dr. Connors \_\_\_\_\_  
 Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**XVII. PUPIL SERVICES – Nancy Corradino**

BE IT RESOLVED that the following motions, identified as items “A” through “D” be approved as presented:

**A. CHANGE IN STATUS OF OUT-OF-DISTRICT PLACEMENT**

*Explanation:*

*Student has been placed in an out of district placement and based on their IEP program another out of district placement was found which can address the educational needs. The student has been accepted in a new placement.*

*Amount columns detail both prior approved cost and newly requested approval cost.*

BE IT RESOLVED that the Piscataway Township Board of Education approves change in status of out-of-district student placement:

Student #	From	Amount	Eff. Date	To	Amount
918679	Future Foundations Academy	\$57,780 1:1 aide \$43,560	7/5/22	Gateway School	\$86,598

**B. APPROVAL OF TUITION CONTRACT**

*Explanation:*

*Due to our expansive offerings in special education in-district programs and the excellent reputation of our teachers, several school districts have requested consideration for placement in available classroom openings.*

BE IT RESOLVED that the Piscataway Township Board of Education approves the tuition contract between the South Amboy Board of Education as the sending district and the Piscataway Township Board of Education as the receiving district for a total tuition cost of \$31,770 for a special education student that will be commencing September 2, 2022 and terminating on June 20, 2023 as follows:

Student #	Tuition	Counseling	TOTAL
TBD	\$30,150	\$1,620	\$31,770

**C. AUTHORIZATION TO APPLY FOR AND ACCEPT THE INDIVIDUALS WITH DISABILITIES EDUCATION IMPROVEMENT ACT OF 2004 ENTITLEMENT GRANT IN THE AMOUNT OF \$2,099,665 FOR FISCAL YEAR 2023**

*Explanation:*

*The Piscataway Township Board of Education received notification of its eligibility to apply for and submit an entitlement grant under the IDEIA 2004. This funding is divided between a Basic and Preschool allocation and provides federal fiscal support for special education programs and services provided by the district with a proportional allocation to provide services to students with disabilities parentally placed in private (sectarian and nonsectarian nonpublic) schools.*

BE IT RESOLVED that the Board of Education authorize the Superintendent to apply for and accept the IDEA entitlement grant funding as follows:

Basic Grant: \$2,033,142 which includes a proportionate share of \$108,228. This proportionate share is based upon the count of students with disabilities ages 3 through 21 parentally placed in nonpublic schools as reported in the Annual Data Report of October 15, 2022.

Preschool Grant: \$66,523 with no proportionate share.

**D. APPROVAL OF PROFESSIONAL SERVICES CONTRACT**

*Explanation:*

*The following resolutions reflect the need for contracts with outside service providers on the part of the Office of Pupil Services. These contracts are necessary in order to ensure that the district may comply with Individual Education Program (IEP) requirements in the areas of evaluation, instruction, and related services.*

BE IT RESOLVED THAT the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A.18A:18A-5a(1), with the following service provider for the July 1, 2022 through June 30, 2023 school year. The contract is available for public inspection in the office of the Board Secretary:

Preferred Home Health Care be contracted to provide nursing care for Piscataway students with special needs, at an hourly rate of \$58.00 per hour for RN services or \$53.00 per hour for LPN services for the 2022-2023 school year.

Moved _____	Seconded _____	
<u>Vote</u>	<u>Vote</u>	<u>Vote</u>
Ms. Rashid _____	Mrs. Corradino _____	Mr. Laughlin _____
Ms. Scotto _____	Mr. Johnson _____	Ms. Cherry _____
Ms. Smith _____	Mrs. Lane _____	Dr. Connors _____
Yea _____	Nay _____	Abstain _____

**XVIII. ADMINISTRATIVE & AUXILIARY – Zoe Scotto**

BE IT RESOLVED that the following motions, identified as items "A" through "D" be approved as presented:

**A. APPROVAL OF HIB REPORTS**

BE IT RESOLVED that the Piscataway Township Board of Education affirms the Superintendent's recommendation with respect to Harassment, Intimidation or Bullying matters discussed in executive session at the June 9, 2022 meeting.

**B. AUTHORIZATION TO ACCEPT DONATION**

*Explanation:*

*Cenergistic LLC of Dallas, TX is donating \$2,500 as a scholarship to the Piscataway Township Schools to accompany the Best in Class award.*

BE IT RESOLVED that the Piscataway Township Board of Education authorizes the Superintendent to accept a donation of \$2,500 to the Piscataway Township Schools.

**C. APPROVAL OF REVISION TO THE 2022-2023 SCHOOL CALENDAR**

*Explanation:*

*An updated 2022-2023 school calendar is being presented for Board consideration. It is recommended that the calendar be adjusted for students and employees by closing on June 19, 2023 for Juneteenth and to reflect January 24, 2023 as a Teacher In-Service Day/early dismissal day for students and June 21, 2023 as the last day, an early dismissal day of school. This would still result in an instructional calendar of 183 days for students and 186 days for teachers.*

BE IT RESOLVED that the Piscataway Township Board of Education approves the school calendar for the 2022-2023 school year.

**D. APPROVAL OF ATTENDANCE OF MEMBERS AND/OR EMPLOYEES OF THE BOARD AT CONFERENCES**

WHEREAS, the Piscataway Township Board of Education deems participation in the following conferences by certain members and/or employees of the Board to be educationally necessary and fiscally prudent; and

WHEREAS, the costs aforesaid are and, as they further accrue, will be set forth in detailed documentation on file with the Office of the School Business Administrator;

NOW, THEREFORE, BE IT RESOLVED that the Piscataway Township Board of Education, pursuant to P.L. 2007, c. 53, hereby approves the following travel events. Unless otherwise stated, all costs of registration, travel, meals and lodging are included, to the extent permitted by law.

Name	Conference	Date(s)	Cost Not to Exceed
Vincenzo Stio	Handle with Care Recertification Workshop / Hamilton, NJ	September 11, 2022	\$475

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote \_\_\_\_\_ Vote \_\_\_\_\_ Vote \_\_\_\_\_

Ms. Scotto _____	Mr. Johnson _____	Ms. Rashid _____
Ms. Smith _____	Mrs. Lane _____	Ms. Cherry _____
Mrs. Corradino _____	Mr. Laughlin _____	Dr. Connors _____

Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**XIX. OLD BUSINESS**

---

**XX. NEW BUSINESS**

---

**XI. ADJOURNMENT**

---

Motion to adjourn:

Moved \_\_\_\_\_ Seconded \_\_\_\_\_  
 Yea \_\_\_\_\_ Nay \_\_\_\_\_

**XXII. MEETING DATES & TIMES (Subject to revision)**

---

**2022-2023 SCHEDULE**

August 1, 2022	Curriculum Committee Meeting	6:30 pm
August 4, 2022	Policy / Legislative Committee Meeting	6:30 pm
August 11, 2022	Business Meeting	6:30 pm
September 1, 2022	Policy / Legislative Committee Meeting	6:30 pm
September 7, 2022	Fiscal Planning & Operations Committee Meeting	7:00 pm
September 8, 2022	Business Meeting	6:30 pm
September 20, 2022	Culture, Climate & Community Relations Committee Meeting	6:30 pm
October 3, 2022	Curriculum Committee Meeting	6:30 pm
October 5, 2022	Fiscal Planning & Operations Committee Meeting	7:00 pm

October 6, 2022	Policy / Legislative Committee Meeting	6:30 pm
October 13, 2022	Business Meeting	6:30 pm
November 2, 2022	Fiscal Planning & Operations Committee Meeting	7:00 pm
November 3, 2022	Business Meeting	6:30 pm
November 15, 2022	Culture, Climate & Community Relations Committee Meeting	6:30 pm
December 1, 2022	Policy / Legislative Committee Meeting	6:30 pm
December 5, 2022	Curriculum Committee Meeting	6:30 pm
December 7, 2022	Fiscal Planning & Operations Committee Meeting	7:00 pm
December 8, 2022	Business Meeting	6:30 pm
January 5, 2023	Reorganization Meeting	7:00 pm
January 11, 2023	Fiscal Planning & Operations Committee Meeting	7:00 pm
January 12, 2023	Business Meeting	6:30 pm
January 17, 2023	Culture, Climate & Community Relations Committee Meeting	6:30 pm
February 1, 2023	Fiscal Planning & Operations Committee Meeting	7:00 pm
February 2, 2023	Policy / Legislative Committee Meeting	6:30 pm
February 6, 2023	Curriculum Committee Meeting	6:30 pm
February 9, 2023	Business Meeting	6:30 pm
March 1, 2023	Fiscal Planning & Operations Committee Meeting	7:00 pm
March 2, 2023	Policy / Legislative Committee Meeting	6:30 pm
March 9, 2023	Business Meeting	6:30 pm
March 21, 2023	Culture, Climate & Community Relations Committee Meeting	6:30 pm
April 3, 2023	Curriculum Committee Meeting	6:30 pm
April 5, 2023	Fiscal Planning & Operations Committee Meeting	7:00 pm
April 6, 2023	Business Meeting	6:30 pm
April 27, 2023	Business Meeting	6:30 pm
May 3, 2023	Fiscal Planning & Operations Committee Meeting	7:00 pm
May 4, 2023	Policy / Legislative Committee Meeting	6:30 pm
May 11, 2023	Business Meeting	6:30 pm
May 16, 2023	Culture, Climate & Community Relations Committee Meeting	6:30 pm
June 1, 2023	Policy / Legislative Committee Meeting	6:30 pm
June 5, 2023	Curriculum Committee Meeting	6:30 pm
June 7, 2023	Fiscal Planning & Operations Committee Meeting	7:00 pm
June 8, 2023	Business Meeting	6:30 pm

Note: The Board opens its business meetings at 6:30 PM and regularly convenes an executive session to discuss items that are specified in its motion to convene an executive session. The Board normally reconvenes in public session at 7:30 PM. All business meetings of the Board of Education shall be considered action meetings.

All committee meetings will be held via video conference. Members of the public who are interested in participating in these meetings, may email the Board at [lnagy@pway.org](mailto:lnagy@pway.org) for additional information.

2022-2023 School Year

**Resolution/Agreement for Participation in Coordinated Transportation Services**

WHEREAS Piscataway Township School District ("Board") desires to transport special education, public and vocational school students to specific destinations; and

WHEREAS, the Somerset County Educational Services Commission ("SCESC") offers coordinated transportation services; and

WHEREAS, the SCESC will organize, provide and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed the Board will pay prorated contract costs, plus an administration fee of 4.75%, as presented to the Board as calculated by the billing formula adopted by the SCESC. The total amount to be charged to the Board will be adjusted based on actual costs. Payments will be due within 30 days of receipt by the district and deemed late after 60 days with an additional 1% fee for late payments. At the discretion of the SCESC, late fee charges may be waived for extenuating circumstances.

- 1) The SCESC will provide the following services for Special Education Transportation:
  - a) Routes coordinated with other districts when possible to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
  - b) Monthly billing and invoices;
  - c) Student lists for all routes coordinated by SCESC;
  - d) All information necessary for the accurate submission of the District Report of Transported Resident Students;
  - e) All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
  - f) Constant/timely review and revision of routes;
  - g) Transportation as soon as possible after receipt of the formal written request;
  - h) Timely submission of contracts, contract renewals or contract addenda to the county office for approval.
- 2) The SCESC will provide the following services for Nonpublic Transportation:
  - a) Routes coordinated with other districts when possible to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
  - b) Monthly billing of all district nonpublic students within State allocated funding;
  - c) Student lists for all routes coordinated by SCESC;
  - d) All information necessary for the accurate submission of the District Report of Transported Resident Students;
  - e) All necessary interaction and communication between the sending district,

SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

2022-2023 School Year

**Resolution/Agreement for Participation in Coordinated Transportation Services**

receiving school, and the respective transportation contractors;

- f) Transportation provided within five days or sooner during school year after receipt of the formal, signed, written request and B6T form;
  - g) Timely submission of contracts, contract renewals or contract addenda to the county office for approval.
- 3) The SCESC will provide the following services for Public Transportation:
- a) Routes coordinated as requested to achieve a realistic capacity and travel time;
  - b) Monthly billing of regular education routes;
  - c) All information necessary for the accurate submission of the District Report of Transported Resident Students;
  - d) Transportation provided within five days or sooner after receipt of the formal, signed, written request;
  - e) If multiple in-district routes are provided for the Board, a separate agreement will be provided.
- 4) The SCESC will provide the following services for Athletic and Field Trip Charters:
- a) Arrange all field and extra-curricular trips as requested by the Board;
  - b) Monthly billing of all district athletic and field trip charters as per SCESC approved rates;
  - c) Transportation provided within five days or sooner after receipt of written request.
- 5) It is further agreed that the Board will provide the SCESC with the following:
- a) Copies of district policies as they relate to ride time or other specific transportation parameters;
  - b) Request for transportation on forms or software provided by the SCESC, completed in full and signed by authorized district personnel;
  - c) Forms will contain all necessary and relevant information, medical or otherwise, regarding individual student's condition and transportation needs;
  - d) Withdrawal or long term suspension (over 5 school days) for any special education transportation communicated in writing by authorized district personnel; no billing adjustments will be made if not submitted in writing in advance;
  - e) Strict adherence to the established payment schedule.



SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

2022-2023 School Year

Resolution/Agreement for Participation in Coordinated Transportation Services

- 6) Additional Cost: All additional costs generated by unique requests, including but not limited to mid-day runs or early dismissals, will be borne by the district making such request. It is understood that any change in the number of students being transported on each route, or changes in mileage during the course of the year may necessitate a reapportionment and adjustment of costs. If an athletic or field trip charter cancellation occurs after the bus departs from the terminal, a cancellation fee of the first 2 hours of the scheduled trip contracted amount will be charged.
- 7) The SCESC accepts no responsibility for assuring a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the monthly billings for the pupil's reserved seat will continue until the SCESC is otherwise notified, in writing, to delete the pupil from the assigned route.
- 8) The SCESC will contract transportation each day while school or classes attended are in session unless the Board's district is closed due to weather conditions (snow, ice, flooding, etc.). The SCESC accepts no responsibility for defaults by transportation contractors; however, the SCESC will make every effort to re-establish transportation expeditiously.
- 9) Other Services: The SCESC also provides coordinated regional bus maintenance services, safety training, and other related transportation services for an additional fee as a shared services program, the Board may participate at any time.
- 10) Length of Agreement: This agreement and obligations and requirements therein shall be in effect between September 1, 2022 and August 31, 2023.
- 11) Entire Agreement: This agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- 12) It is understood and agreed by the parties hereto that this agreement shall be without force and effect until it shall have been approved by the Executive County Superintendent of the County of Somerset.

SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

2022-2023 School Year

Resolution/Agreement for Participation in Coordinated Transportation Services

Authorized Signatures

Somerset County  
Educational Services Commission

Piscataway Township School District

_____ SCESC Board President	_____ Date	_____ Board President	_____ Date
_____ SCESC Business Administrator/ Board Secretary	_____ Date	_____ School Business Administrator/ Board Secretary	_____ Date
_____ Somerset Executive County Superintendent of Schools	_____ Date	_____ Middlesex Executive County Superintendent of Schools	_____ Date

**Inside Somerset County District:** Your Board President and Board Secretary are required to submit **three** copies of the signature page of this agreement and return all to SCESC with **three** certified copies of the minute's extract approving the resolution.

**Outside Somerset County District:** Your Board President and Board Secretary are required to submit **four** copies of the signature page of this agreement and return all to SCESC with **four** certified copies of the minute's extract approving the resolution.

SCESC will return a confirmed copy for your records after the agreement is signed by Executive County Superintendent(s).