



Board of Education COMMITTEE REPORTS NOVEMBER 11, 2021

Fiscal Planning & Operations Committee

The Fiscal Planning & Operations Committee met on Wednesday, November 10, 2021, to review the 2020-2021 audit status, capital projects, ESIP, food service updates, and Business Office updates.

- 1. 2020-2021 Audit:** Mr. Oliveira reported that the audit completion deadline was extended to January 31, 2022 and NJ DOE filing deadline to February 5, 2022. Audit summaries are due January 4, 2022.
- 2. Facility Capital Projects:** A project kickoff meeting is scheduled for November 11 for the Generator Replacement Project. Bid specifications for the HVAC Replacement Project are being prepared for a release date of December 9, 2021.
- 3. Energy Savings Improvement Program (ESIP) Update:** Solar PPA Projects have been impacted by supply chain issues, with some materials projected to arrive next week to begin work at Schor Middle School. Work is completed on a portion of the roof at Arbor School to accommodate solar panel installation. Honeywell Projects received DOE approval on October 20. The LED lighting contractor has conducted walkthroughs in some buildings, and is scheduling the work. Bid documents should be finalized by the end of the month with the bid window opening in December.
- 4. Food Service Update:** Food service operations are performing above expectations financially, and are projected to generate a surplus. Mr. Oliveira is reviewing uses of the surplus to comply with NJDA financial requirements. Sodexo and Mr. Oliveira met with Mr. Baldassano's PHS Advisory group to receive student feedback on the school meals. The Committee discussed challenges faced by the food service program and action plans for improvements both now and post-COVID.
- 5. Business Office Update:** Mr. Oliveira is reviewing NJCEP grant opportunities for energy efficient HVAC upgrades and plumbing upgrades. The District opened discussions with the Diocese of Metuchen regarding extensions to the leases at Cabrini and Fatima to accommodate an expansion of the preschool program.