

**FINAL AGENDA FOR
BUSINESS MEETING**

**February 11, 2021
Executive Session – 6:00 PM
Public Session – 7:00 PM
Administration Building**

I. CALL TO ORDER

Salute to Flag – Board President
Roll Call - Board Secretary

_____	Ms. Cherry	_____	Mr. Johnson	_____	Mr. Patel
_____	Mr. Fields	_____	Mrs. Lane	_____	Ms. Scotto
_____	Mrs. Hobson	_____	Mr. Laughlin	_____	Ms. Smith

II. NOTIFICATION ANNOUNCEMENT

HEREBY BE IT KNOWN that the Piscataway Township Board of Education has complied with the notification requirements of the Open Public Meetings Act for the announcement of this meeting date and place on February 5, 2021 in the following manner:

- ◆ Posting of the public notice on the posting board for the Board of Education in the Administration Building
- ◆ Email notification to the newspapers serving Piscataway, The Home News Tribune and The Courier News
- ◆ Email notification filed with the Municipal Clerk at the Municipal Building on Hoes Lane

Due to the declaration of a Public Health Emergency and State of Emergency by the Governor of the State of New Jersey, this meeting is being conducted via televideo conference and will be recorded. This recording is not an official record or supplement to the minutes and is intended only as a source of information that the public might utilize at a later date to familiarize themselves with the Board's activities.

III. EXECUTIVE SESSION

BE IT RESOLVED that the Board adjourn to executive session for the purpose of review and discussion of the personnel agenda, litigation, HIB monthly reports, and other matters pursuant to law N.J.S.A. 10:4-12(b).

Motion to adjourn:

Moved	_____	Seconded	_____
	Yea _____		Nay _____

IV. PUBLIC SESSION

BE IT RESOLVED that the Board reconvenes public session.

Motion to reconvene:

Moved	_____	Seconded	_____
	Yea _____		Nay _____

As required by the recently-adopted emergency regulation of the Department of Community Affairs, I am confirming that adequate and electronic notice of this meeting have been provided. The regulation also requires that I explain our procedures for public comment. The following will govern our public comment session this evening and going forward until further notice. Comments will be accepted by email, addressed to "Boardmeeting@pway.org" up to the start of the public comment session. Audio comments will be allowed as well through our electronic meeting platform. Members of the public are requested to conduct themselves in a civil manner with due regard for the legal and privacy rights of others. While it is not the Board's intention to stifle public comment on matters of legitimate concern to the school community; shouting, profanity or other disruptive behavior will not be permitted. The Chair reserves the right to take appropriate action in the event these guidelines are violated, including muting an online speaker's microphone or other interventions as necessary.

V. STUDENT PRESENTATION

VI. STUDENT REPRESENTATIVES' REPORT

VII. PRESIDENT'S REPORT

- Presentation of Comprehensive Annual Financial Report

VIII. SUPERINTENDENT'S REPORT

IX. PERSONNEL & LABOR RELATIONS – Calvin Laughlin

BE IT RESOLVED that the following motions, identified as items "" through "", be approved as presented:

Moved _____		Seconded _____	
<u>Vote</u>		<u>Vote</u>	
Ms. Cherry _____	Mr. Laughlin _____	Ms. Smith _____	
Mr. Fields _____	Mr. Patel _____	Mrs. Lane _____	
Mr. Johnson _____	Ms. Scotto _____	Mrs. Hobson _____	
Yea _____	Nay _____	Abstain _____	

X. COMMITTEE REPORTS

XI. APPROVAL OF MINUTES – Jeffrey Fields

BE IT RESOLVED that the following minutes be approved as submitted:

Reorganization Meeting	January 7, 2021
Executive Session	January 7, 2021

Moved _____ Seconded _____
Yea _____ Nay _____

Business Meeting January 14, 2021
Executive Session January 14, 2021

Moved _____ Seconded _____
Yea _____ Nay _____

XII. PUBLIC COMMENTS FROM THE FLOOR

The Board of Education recognizes the value of public comment on educational issues and school matters of community interest. In support of this position, the law establishes a period of public comment at every Board meeting.

Individuals wishing to speak must state their name and address. Comments are limited to three minutes' duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. The Board may require that individuals register to speak prior to the beginning of the meeting. Participants may submit written material in support of their position.

All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy rights of others whose legal rights may be affected.

Please note: While it is not the Board's intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

Motion to close:

Moved _____ Seconded _____
Yea _____ Nay _____

XIII. FISCAL PLANNING & OPERATIONS – Nitang Patel

BE IT RESOLVED that the following motions, identified as items "A" through "F", be approved as presented:

A. APPROVAL OF ANNUAL AUDIT FOR YEAR ENDED JUNE 30, 2020

Explanation:

N.J.S.A. 18A:23-8 requires that an audit of the accounts of a school district be made only by a certified public accountant of New Jersey.

BE IT RESOLVED that the Piscataway Township Board of Education accepts the annual audit for the year ended June 30, 2020 (Comprehensive Annual Financial Report and the related Auditor's Management Report).

B. APPROVAL OF MONTHLY DISBURSEMENTS

Explanation: Pursuant to N.J.S.A. 18A:19-2

BE IT RESOLVED that the following disbursements for the month of January, 2021 be approved as indicated:

Operating Account	
General Fund	\$ 2,521,054.69
Special Revenue Fund	\$ 374,495.05
Debt Service Fund	\$ 0.00
Food Services Fund	\$ 566,112.22
Adult & Community Education Fund	\$ 151,315.72
Payroll: January 15, 2020	\$ 3,612,570.96
Payroll: January 30, 2020	\$ 3,607,104.68
Capital Projects Fund	\$ 0.00
Self-Insurance Fund	\$ 1,675,975.04
Total	\$12,508,628.36

C. APPROVAL OF SECRETARY’S/TRANSFERS/CASH RECONCILIATION REPORTS

1. *Explanation: Pursuant to N.J.S.A. 18A:17-9*

BE IT RESOLVED that the following reports be approved and filed for audit:

Secretary’s/Transfers Report December, 2020

AND BE IT FURTHER RESOLVED that the above report be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

2. *Explanation: Pursuant to N.J.S.A. 18A:17-9*

BE IT RESOLVED that the following report be approved and filed for audit:

Cash Summary Report December, 2020 Dated: December 31, 2020

D. AUTHORIZATION TO ENTER INTO AGREEMENT WITH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

Explanation:

The Educational Services Commission of New Jersey provides services to its member districts including special education schools and related services, collaborative educational services, and mandated nonpublic school services in exchange for a fee/surcharge. In accordance with N.J.S.A. 18A:6-63, contracts with an Educational Services Commission can be up to ten years in length. The Nonpublic Security Aid Program contract has been renewed and is a five-year term, July 1, 2020 - June 30, 2025.

BE IT RESOLVED that the Piscataway Township Board of Education enter into an agreement for Nonpublic Security Aid Program with the Educational Services Commission of New Jersey for the period July 1, 2020 through June 30, 2025 at the terms set forth in the contract on file in the office of the Board Secretary.

E. AWARD OF PROFESSIONAL SERVICES CONTRACT: ARCHITECT

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract pursuant to N.J.S.A. 18A:18A-5a(1) with Spiezle Architectural Group for architectural and engineering services for a pre-referendum planning phase to determine project scope, schedule, budget, DOE documentation submission requirements, and related tasks leading up to a referendum vote for a lump sum fee not to exceed \$49,000 plus reimbursable expenses.

F. APPROVAL OF ADDENDUM TO THE TRANSPORTATION SERVICE AGREEMENTS

Explanation:

The District has two transportation services agreements with Layla Transportation and Trading, Inc. ("Layla") for the provision of transportation services to and from the K-12 schools and the preschools. Due to COVID-19, the schools have been closed since March 17, 2020. In accordance with P.L. 2020, c.27, the District negotiated an addendum to the 2020-2021 transportation agreements to provide compensation to Layla at a reduced rate of 60% to meet its payroll and fixed cost obligations during the COVID-19 public school closure from November 14, 2020 through January 31, 2021.

BE IT RESOLVED that the Piscataway Township Board of Education approves the addendum to the transportation services agreements with Layla Transportation and Trading, Inc. for the 2020-2021 school year (Attachment A) and authorizes the School Business Administrator to execute the addendum.

Moved _____	Seconded _____
<u>Vote</u>	<u>Vote</u>
Mr. Fields _____	Mr. Patel _____
Mr. Johnson _____	Ms. Scotto _____
Mr. Laughlin _____	Ms. Smith _____
Ms. Cherry _____	Mrs. Lane _____
	Mrs. Hobson _____
Yea _____	Nay _____
	Abstain _____

XIV. POLICY – Brenda Smith

BE IT RESOLVED that the following motion, identified as item "A", be approved as presented:

A. ACCEPT ON FIRST READING

BE IT RESOLVED that the Piscataway Township Board of Education accepts on first reading the following policies:

- Bylaw 0145 Board Member Resignation and Removal
- Bylaw 0155.1 Board Member Participation at In-Person Board Meetings

Moved _____	Seconded _____	
<u>Vote</u>	<u>Vote</u>	<u>Vote</u>
Mr. Johnson _____	Ms. Scotto _____	Mr. Fields _____
Mr. Laughlin _____	Ms. Smith _____	Mrs. Lane _____
Mr. Patel _____	Ms. Cherry _____	Mrs. Hobson _____
Yea _____	Nay _____	Abstain _____

XV. CURRICULUM – Shantell Cherry

BE IT RESOLVED that the following motion, identified as item “A”, be approved as presented:

- A. AUTHORIZATION TO APPLY FOR AND ACCEPT THE ITALIAN AMERICAN COMMITTEE ON EDUCATION GRANT
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Explanation:

IACE, the Italian American Committee on Education, offers an annual grant. This grant is sponsored by IACE in collaboration with the Italian government and the publishing company Arcobaleno.it. The grant covers the cost of purchase for online materials about Italian language and culture. The materials intertwine language and culture in a rich, authentic and engaging platform. The themes explored are consistent and aligned with the Italian Curriculum at Piscataway High School, as well as NJSLs-WL and ACTFL standards.

BE IT RESOLVED that the Piscataway Township Board of Education authorizes the Superintendent to apply for and accept the Italian American Committee on Education grant in the amount of \$7,500.

Moved _____	Seconded _____	
<u>Vote</u>	<u>Vote</u>	<u>Vote</u>
Mr. Laughlin _____	Ms. Smith _____	Mr. Johnson _____
Mr. Patel _____	Ms. Cherry _____	Mrs. Lane _____
Ms. Scotto _____	Mr. Fields _____	Mrs. Hobson _____
Yea _____	Nay _____	Abstain _____

XVI. PUPIL SERVICES – Zoe Scotto

BE IT RESOLVED that the following motion, identified as item "A" be approved as presented:

- A. APPROVAL OF TUITION CONTRACTS
-

Explanation:

In accordance with N.J.S.A. 6A:17 and N.J.A.C. 18A:38, the school district of residence for homeless children and foster children shall be responsible for the education of the child and shall pay the cost of tuition when the child attends school in another district.

BE IT RESOLVED that the Piscataway Township Board of Education approves the following tuition contracts between the sending district and the Piscataway Township Board of Education as the receiving district for the 2020-2021 school year:

Student #	Sending District	Effective Date	Amount
796239	New Brunswick Board of Education	1/12/21	\$7,507

Moved _____ Seconded _____

Vote Vote Vote

Mr. Patel _____	Ms. Cherry _____	Mr. Laughlin _____
Ms. Scotto _____	Mr. Fields _____	Mrs. Lane _____
Ms. Smith _____	Mr. Johnson _____	Mrs. Hobson _____

Yea _____ Nay _____ Abstain _____

XVII. ADMINISTRATIVE & AUXILIARY – Kimberly Lane

BE IT RESOLVED that the following motions, identified as items "A" through "C", be approved as presented:

A. APPROVAL OF CONTRACTED SERVICES

BE IT RESOLVED that the following Community Education contracts, contingent upon sufficient enrollment, be approved for the 2020-2021 Virtual After School/Saturday Enrichment Program:

Course	Contractor	Amount	Number of Sessions
Silly Circuits	SteamWorks Studio	\$96.00 per child	6 - One Hour Sessions

B. APPOINTMENT TO NEW JERSEY SCHOOL BOARDS ASSOCIATION

WHEREAS, pursuant to enacted legislation, P.L. 192-1989, Chapter 254, the Piscataway Township Board of Education elects Brenda Smith as the Alternate District Representative to the New Jersey School Boards Association Delegate Assembly for a one (1) year term, January 1, 2021 to December 31, 2021.

THEREFORE, BE IT RESOLVED that Brenda Smith be named to serve as the Alternate District Representative to the New Jersey School Boards Association Delegate Assembly for a one (1) year term, January 1, 2021 to December 31, 2021.

C. APPROVAL OF ATTENDANCE OF MEMBERS AND/OR EMPLOYEES OF THE BOARD AT CONFERENCES

WHEREAS, the Piscataway Township Board of Education deems participation in the following conferences by certain members and/or employees of the Board to be educationally necessary and fiscally prudent; and

WHEREAS, the costs aforesaid are and, as they further accrue, will be set forth in detailed documentation on file with the Office of the School Business Administrator;

NOW, THEREFORE, BE IT RESOLVED that the Piscataway Township Board of Education, pursuant to P.L. 2007, c. 53, hereby approves the following travel events. Unless otherwise stated, all costs of registration, travel, meals and lodging are included, to the extent permitted by law.

Name	Conference	Date(s)	Cost Not to Exceed
Lindsay Barna	Rutgers Graduate School of Education's Center for Literacy Development 2021 Spring Webinar Series / Virtual	February 18, 2021 March 18, 2021 April 29, 2021 June 3, 2021	\$120
Caren Stephenson	Rutgers Graduate School of Education's Center for Literacy Development 2021 Spring Webinar Series / Virtual	February 18, 2021 March 18, 2021 April 29, 2021 June 3, 2021	\$120
Buddy Previtera	Baseball/Softball Field Management / Virtual	February 22, 2021	\$195
Jennifer Yang	National Association of School Psychologists 2021 Convention / Virtual	February 23-26, 2021	\$199
Sarah Anderson	Bureau of Education & Research / Accelerate ELL Students' Learning in Pre-K and Kindergarten / Virtual	March 1, 2021	\$279
Anthony Fritz	Rutgers NJ Agricultural Experiment Station Irrigation 101 / Virtual	March 4, 2021	\$210
Dennis Kunkel	Rutgers NJ Agricultural Experiment Station Irrigation 101 / Virtual	March 4, 2021	\$210
Scott Cartmell	NJASRO Safe School Resource Officer / School Liaison Training / Virtual	March 15-19, 2021	\$425
Colleen Pongratz	NJASRO Safe School Resource Officer / School Liaison Training / Virtual	March 15-19, 2021	\$425
Eric Koch	NJ Pesticide Applicators License / Virtual	March 25, 2021	\$100
Matthew Culkin	Handle with Care Re-Certification / Hamilton, NJ	April 14, 2021	\$450
Olesia Parmar	2021 NJTESOL/NJBE Spring Conference ELL – Equity for Language Learners / Virtual	May 25-27, 2021	\$599

Moved _____ Seconded _____

Vote _____ Vote _____ Vote _____

Ms. Scotto _____ Mr. Fields _____ Mr. Patel _____
 Ms. Smith _____ Mr. Johnson _____ Mrs. Lane _____
 Ms. Cherry _____ Mr. Laughlin _____ Mrs. Hobson _____

Yea _____ Nay _____ Abstain _____

XVIII. OLD BUSINESS

XIX. NEW BUSINESS

XX. ADJOURNMENT

Motion to adjourn:

Moved _____ Seconded _____
 Yea _____ Nay _____

XXI. MEETING DATES & TIMES (Subject to revision)

2020-2021 SCHEDULE

March 3, 2021	Fiscal Planning & Operations Committee Meeting	7:00 pm
March 4, 2021	Policy / Legislative Committee Meeting	6:30 pm
March 11, 2021	Business Meeting	7:00 pm
March 16, 2021	Culture, Climate & Community Relations Committee Meeting	6:30 pm
April 5, 2021	Curriculum Committee Meeting	6:30 pm
April 7, 2021	Fiscal Planning & Operations Committee Meeting	7:00 pm
April 8, 2021	Business Meeting	7:00 pm
April 29, 2021	Business Meeting	7:00 pm
May 5, 2021	Fiscal Planning & Operations Committee Meeting	7:00 pm
May 6, 2021	Policy / Legislative Committee Meeting	6:30 pm
May 13, 2021	Business Meeting	7:00 pm
May 18, 2021	Culture, Climate & Community Relations Committee Meeting	6:30 pm
June 2, 2021	Fiscal Planning & Operations Committee Meeting	7:00 pm
June 3, 2021	Policy / Legislative Committee Meeting	6:30 pm
June 7, 2021	Curriculum Committee Meeting	6:30 pm
June 10, 2021	Business Meeting	7:00 pm

Note: The Board opens its business meetings at 7:00 PM and regularly convenes an executive session to discuss items that are specified in its motion to convene an executive session. The Board normally reconvenes in public session at 8:00 PM. All business meetings of the Board of Education shall be considered action meetings.

**ADDENDUM TO THE TRANSPORTATION SERVICES AGREEMENTS
BETWEEN
THE BOARD OF EDUCATION OF THE TOWNSHIP OF PISCATAWAY
AND
LAYLA TRANSPORTATION AND TRADING, INC.**

WHEREAS, the Board of Education of the Township of Piscataway (the “Board”) and Layla Transportation and Trading, Inc. (“the Contractor”) are parties to Transportation Services Agreements for the 2020-2021 school year (“Agreements”); and

WHEREAS, the Board is responsible for the transportation of students residing within the Township of Piscataway Public School District; and

WHEREAS, the Board entered into Agreements with the Contractor for transportation services, which provides that the Contractor shall be paid only for transportation services performed; and

WHEREAS, due to COVID-19, the Township of Piscataway Public School District has been closed as of March 17, 2020; and

WHEREAS, as a result, the Contractor’s transportation services have since discontinued; and

WHEREAS, to ensure that transportation services will be available when schools reopen, the Board agrees to continue payment in accordance with the terms and conditions set forth herein; and

WHEREAS, on April 14, 2020, Governor Philip D. Murphy signed into law P.L. 2020, c. 27, which includes a provision for payments to contracted service providers during the current public health emergency; and

WHEREAS, pursuant to the above-referenced law, the Board is to make payments for “benefits, compensation, and emoluments” and is not to pay for service provider’s indirect costs such as fuel and tolls; and

WHEREAS, the Contractor is obligated to use renegotiated payments to meet its payroll and fixed cost obligations;

WHEREAS, by this Addendum, the Board will have fulfilled its obligations pursuant to law P.L. 2020, c. 27; and

WHEREAS, the Agreements terminate on 6/30/2021 and the Board will no longer be subject to the obligations imposed by P.L. 2020, c. 27 in regards to the Contractor; and

WHEREAS, N.J.S.A. 18A:19-3 requires that demands for compensation under the Agreements must be accompanied by an affidavit verifying that compensation is limited to services rendered; and

WHEREAS, in order to ensure operations/service continuity following the end of the Closure Period and to provide for transportation services when in-person instruction resumes; and

WHEREAS, the parties are desirous of amending the terms of the Agreements to memorialize and clarify the respective responsibilities and obligations of the parties as set forth above.

NOW, WHEREFORE, THE PARTIES AGREE as follows:

1. The Agreements are hereby amended as follows:
 - A. During the period from November 14, 2020 through January 31, 2021 that the Township of Piscataway Public School District remains closed without the need for transportation services as a result of COVID-19, the Agreements shall remain in full force and effect and the Board shall continue its payment obligations, but at the reduced rate of sixty percent (60%) of the estimated total cost per route(s), as identified in the Agreements.
 - i. The parties acknowledge that the reduction in rate is solely for the period of school closure as a result of COVID-19 as the Contractor is not incurring certain operational costs, such as, but not limited to, those related to fuel and vehicle maintenance.
 - B. The Contractor hereby certifies that Contractor does not have business interruption insurance or similar insurance policy.
2. All other terms and conditions of the Agreements not addressed herein shall remain in full force and effect.
3. This Addendum is contingent upon approval by the Board of Education of the Township of Piscataway.

IN WITNESS WHEREOF, the parties have set their hands and seals on the dated written below.

WITNESS:

DATED: _____

WITNESS:

DATED: _____

BOARD OF EDUCATION

BY: _____

DATED: _____

CONTRACTOR

BY: _____

DATED: _____