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Dr. Frank Ranelli
Superintendent of Schools

March 10, 2020

Dear Parents/Guardians and Staff:

As we move through the month of March, please be assured that the safety and security of our students and staff remains our most important priority. We are in constant contact with county and state health officials. We carefully monitor student and staff illness and ask that families keep us informed of travel plans, particularly to any regions currently impacted by COVID-19. We are reviewing all planned field trips and making decisions on a case by case basis. And we have ramped up cleaning and sanitizing in all buildings.

Piscataway Schools are open and running well. Our staff continues to put students first and engage them in active learning. Behind the scenes, administrators have worked together to finalize a plan for continued instruction should schools be closed for an extended period of time. We are ready to implement this plan should it become necessary.

Please ensure that *your* family has a plan and is ready if schools close due to COVID-19. Should we be forced to close, every building and every service will close, including Children's Corner Preschool. In this case, we will not be able to offer Holiday Camp. Planning for emergency contingencies is especially difficult for working families. But we must all make these plans in these uncertain times, and be ready to implement them immediately. Meanwhile, please continue to follow CDC guidelines to keep you and your family safe:

- Avoid close contact with people who are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Wash hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol.
- If your child is sick, keep them at home and contact your healthcare provider. Talk with teachers about classroom assignments and activities they can do from home to keep up with their schoolwork.
- Talk with your employer about sick leave and telework options in case you need to stay home with your child. Plan for alternate childcare arrangements.

Sincerely,

Dr. Frank Ranelli
Superintendent of Schools